

**QUEENSLAND 2014  
A.C.S.A. CONFERENCE  
CO-ORDINATING COMMITTEE**

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**ACSA 2014 CONFERENCE REPORT**

The following report is provided as per the ACSA guidelines.

- 1 **Conference Committee Configuration**  
The committee was made up of a representative from each of the six Queensland associations with Gold Coast Ostomy Association providing the Chairman, Treasurer and Admin. Officer.
- 2 **Seed Funding Arrangements**  
All associations were asked to contribute \$1,000 seed money with one association reducing this amount to \$700 due to budgetary restraints.
- 3 **What Worked What Didn't**  
I am pleased to advise that we did not encounter any major problems throughout the Organisation and operation of the 2014 conference.
- 4 **Difficulties Experienced**  
No major difficulties were experienced in the preparation of the 2014 conference.
- 5 **The Welcome Function**  
This was held in the same venue adjacent to the breakout area and the main conference room. Finger food was provided from the hotel menu's. A bar tab was used with a limit of \$1,500 rather than an allocated amount per each attendee. Drinks put on the tab were limited to local (Aust) beers, wine and soft/juice drinks.
- 6 **Saturday Dinner**  
This was held in a reconfigured conference room. Tables were limited to eight per table to allow plenty of room for diners. A buffet dinner was served including Seafood and a variety of hot dishes with vegetables and salads. Desert with tea and coffee were also provided.



Drinks were also put on a running bar tab which was limited to \$2,500. This figure was not reached. Entertainment was by way of a DJ whom we provided a comprehensive list of music and when it was to be played. A dance floor of adequate size was also provided by the hotel.

7 **Sunday Outing**

This outing was a cruise of approximately one hour along the Broadwater to McLaren's Landing which is situated on South Stradbroke Island where a buffet lunch was provided. Perhaps more time could have been provided on the island to allow people to utilise the extra activities provided by the operators. The trip also included bus transfers from the hotel to the wharf and return.

8 **Entertainment**

This was covered in the Saturday Dinner section.

9 **Hints and Tips**

Follow the comprehensive ACSA Guidelines and the reporting schedule provided and you will have a successful conference.

10 **Recommendations**

As stated above.

*Norm Kelly*

*Chairman*

*Conference Organising*

*Committee 2014*